

Gift to Agency Report

A Public Document

GIFT TO AGENCY REPORT

1. Agency Name

San Francisco Film Commission

Division, Department, or Region (if applicable)

Street Address

City Hall, Room 473 San Francisco, CA 94102

Area Code/Phone Number

415-554-6241

E-mail

film@sfgov.org

Agency Contact (name and title)

Laurel Barsotti, Filming Coordinator

Date Stamp

10 NOV 17 PM 2:21

SAN FRANCISCO ETHICS COMMISSION

California Form 801

For Official Use Only

COPY

Amendment (explain in comment section)

Date of Original Filing: (month, day, year)

2. Donor Name and Address

Individual

Last Name

First Name

Other

Sir Francis Drake Hotel

Name

450 Powell St

San Francisco

CA

94102

Address

City

State

Zip Code

Hotel

If "Other" is marked, describe the entity's business activity (if business) or its nature and interests.

If applicable, identify the name of each source and the amount(s) solicited or received by the donor for this gift:

Name \$ Amount Name \$ Amount

3. Payment Information

Date and Amount of Payment (other than travel)

10/27/2010

(month, day, year)

\$

2,500

(Round to whole dollars)

Travel Payment Information (Round to whole dollars)

Location of Travel

Date(s) of Travel \$ Transportation Expenses \$ Lodging Expenses \$ Meal Expenses \$ Other Expenses \$ Total Expenses

Provide a specific description of the nature and use of the payment for official agency business:

The Sir Francis Drake allowed use of a meeting space and provided catering for reception welcoming the new Executive Director. The event was an opportunity for the ED to meet various individuals that she will need to work with in order to facilitate filming in SF and to discuss/educate guests about the City's plans to attract more filming to the City.

Identify the officials for whom the payment was used:

See Attached

Last Name

First Name

Title

Department/Division

Last Name

First Name

Title

Department/Division

4. Verification

I have determined that it is in the interests of the agency to accept this gift and use it for the official agency business described above.

Signature of Agency Head or Designee

Susannah Greason Robbins

Print Name

Executive Director

Title

11/3/2010

(month, day, year)

Comment: (Use this space or an attachment for any additional information.)

**Identify the officials for whom the payment was used:**

William Adams, Commissioner, San Francisco Film Commission

Laurel Barsotti, Filming Coordinator, San Francisco Film Commission

Melanie Blum, Commissioner, San Francisco Film Commission

Denise Bradley, Commissioner, San Francisco Film Commission

Debbie Brubaker, Commissioner, San Francisco Film Commission

Christine Munday, Filming Coordinator, San Francisco Film Commission

Susannah Greason Robbins, Executive Director, San Francisco Film Commission

Lorrae Rominger, Commissioner, San Francisco Film Commission

Villy Wang, Commissioner, San Francisco Film Commission

## DONOR DISCLOSURE/GIFT ACKNOWLEDGEMENT FORM

Thank you for your generous contribution to the San Francisco Film Commission. In order to help the Film Commission comply with San Francisco's Sunshine Ordinance,\* we ask that you please complete this form and return it as soon as possible to: [laurel.barsotti@sfgov.org](mailto:laurel.barsotti@sfgov.org)

Thank you again for contributing to the San Francisco Film Commission.

Donor: Sir Francis Drake Hotel

Date: October 27, 2010

Gift: Use of meeting space for reception welcoming Executive Director and providing catering services for the reception.

Estimated Value: \$ 2,500 —  
(For gifts other than cash gifts)

**Contact Information:**

Name: [Handwritten Signature]

Address: 450 Powell St.  
Street  
San Francisco, CA 94102  
City, State ZIP code

Telephone: 415-395-8508

The above contact information is:

Business  Residence

**Financial Interest:** The Sunshine Ordinance requires that a department that receives a gift of money, goods or services worth \$100 or more report any financial interest that the donor has involving the San Francisco City government. Please check the appropriate box or boxes below that describe your financial interest(s) in the City.

- Contract with City (Please describe): \_\_\_\_\_
- Grant from the City (Please describe): \_\_\_\_\_
- Lease of Space to or from the City (Please describe): \_\_\_\_\_
- City License, Permit or Entitlement for Use (Please describe): \_\_\_\_\_
- Pending request for a City Contract, Grant, Lease, License, Permit or Other Entitlement for Use. (Please describe): \_\_\_\_\_
- Other Financial Interest (Please describe): \_\_\_\_\_
- No Financial Interest

\*The San Francisco Sunshine Ordinance (San Francisco Administrative Code Chapter 67), as approved by the San Francisco voters in 1999, provides that:

**SEC. 67.29-6. Sources of Outside Funding**

No official or employee or agent of the city shall accept, allow to be collected, or direct or influence the spending of, any money, or any goods or services worth more than one hundred dollars in aggregate, for the purpose of carrying out or assisting any City function unless the amount and source of all such funds is disclosed as a public record and made available on the website for the department to which the funds are directed. When such funds are provided or managed by an entity, and not an individual, that entity must agree in writing to abide by this ordinance. The disclosure shall include the names of all individuals or organizations contributing such money and a statement as to any financial interest the contributor has involving the City.