



**SAN FRANCISCO**  
FILM COMMISSION

**SAN FRANCISCO FILM COMMISSION MEETING AGENDA**

**DATE:** April 23,2012  
**TIME:** 2:00 PM  
**PLACE:** 1 Dr. Carlton B. Goodlett Place, Room 416  
**AGENDA:**

**1. CALL TO ORDER / ROLL CALL**

**2. APPROVAL OF THE MINUTES**

Presentation of and possible action to approve the minutes of the Commission meeting.  
(Explanatory Document: -- [DRAFT3.26.12Minutes pdf](#))

**Action**

**3. PRESIDENTS REPORT**

By President Marlene Sharon Saritzky

This report is to allow the President to report on recent Film Commission activity and to make announcements. President Sartizky will report on the recent successful event at the California Academy of Sciences for Location Managers, arranged by the San Francisco Film Office.

**Discussion**

**4. STAFF REPORT**

By Executive Director Susannah Greason Robbins

This report is to allow the Executive Director to report on recent film related activity and production work, and to make announcements. Robbins will report on upcoming films to be made in San Francisco, as well as her upcoming trip to Los Angeles to promote the Scene in San Francisco Rebate program, as well as attend the CFC Producer's Brunch Friday April 27<sup>th</sup>.

**Discussion**



- 5. SF FILM COLLECTIVE AT 134A GOLDEN GATE AVENUE** **Action**
- Discussion and possible action authorizing the Executive Director, in consultation with the City Attorney's Office and subject to any required City and landlord approvals, to include funding in FY 12/13 proposed budget for the SF Film Collective at 134A Golden Gate Ave, to negotiate, finalize and execute a lease extension of up to 1 year for such facility in order to help maintain low cost film production office space for local independent filmmakers, and further authorizing the Executive Director to guarantee up to \$5000 per month towards rent of 134A Golden Gate, in case of a difference in the amount of rent owed to 134A Golden Gate, LLC, (Landlord) and rents taken in from SF Film Collective tenants.

Explanatory Document: [SF Film Collective Rents/Expenses \(pdf\)](#)

- 6. SAN FRANCISCO FILM COMMISSION FILM SPACE GRANT** **Action**
- Discussion and possible action to authorize the Executive Director of the Film Commission to issue a call for applications for a Film Space grant for up to \$24,000 to help provide low cost film production and office space to filmmakers in San Francisco for FY 2012-2013, consistent with the proposed Film Space grant guidelines, to convene a three person panel (including the Executive Director) to review grant applications, to review such grants as part of the panel, award and execute a final grant in consultation with the City Attorney's Office and the Controller's Office.

Explanatory Document: [Draft SF Film Commission Film Space Grant Guidelines \(pdf\)](#).

- 7. GENERAL PUBLIC COMMENT** **Discussion**

- 8. ADJOURNMENT** **Action**  
(Requires motion and public comment)

**NOTE: Public comment will be taken on each item of the agenda.**

**Notices**

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