Gift to Agency Report  
A Public Document

1. Agency Name  
San Francisco Film Commission  
Division, Department, or Region (if applicable)  

Street Address  
City Hall, Room 473, San Francisco, CA 94102  

Area Code/Phone Number  
415-554-6241  
E-mail  
portia.fontes@sfgov.org  

Agency Contact (name and title)  
Portia Fontes  

GIFT TO AGENCY REPORT  
California  
Form 801  
For Official Use Only

Date Stamp  
Received  
2020-04-09  
Approved  
2020-04-16  

□ Amendment (explain in comment section)  
Date of Original Filing:  
(month, day, year)

2. Donor Name and Address  

□ Individual  
☐ Other  

Last Name  
First Name  
Name  
620 Jones Street  
San Francisco  
CA  
94102  
Address  
City  
State  
Zip Code  

Restaurant  
If "Other" is marked, describe the entity’s business activity (if business) or its nature and interests.  
If applicable, identify the name of each source and the amount(s) solicited or received by the donor for this gift:  

<table>
<thead>
<tr>
<th>Name</th>
<th>$</th>
<th>Amount</th>
<th>Name</th>
<th>$</th>
<th>Amount</th>
</tr>
</thead>
</table>

3. Payment Information  

Date and Amount of Payment (other than travel)  
9/21/2016  
800.00  
(Round to whole dollars)  

Travel Payment Information (Round to whole dollars)  
Location of Travel  

Date(s) of Travel  
Transportation Expenses  
Lodging Expenses  
Meal Expenses  
Other Expenses  
Total Expenses  

Provide a specific description of the nature and use of the payment for official agency business:  
Donated rental of location for Film Mixer.

4. Verification  
I have determined that it is in the interests of the agency to accept this gift and use it for the official agency business described above.

Signature of Agency Head or Designee  
Susannah Greason-Robbins  
Print Name  
Executive Director  
Title  
10/18/2016  
(month, day, year)

Comment: (Use this space or an attachment for any additional information.)
This form is for use by all state and local government agencies to disclose payments made to the agency when the payments provide a personal benefit to an official of the agency. Examples may include travel, meals or other benefits. Under certain circumstances, these payments will not result in a gift to the official, but will be considered a gift to the agency. The payments must be used for official agency business and must meet other requirements that are set out in FPPC Regulation 18944.2, which is available on the FPPC website www.fppc.ca.gov.

When to File
This form must be filed within 30 days of the use of the payment. Reports may be faxed, mailed, personally delivered or e-mailed.

Where to File
State Agencies: File this form with the Fair Political Practices Commission ("FPPC"), 428 J Street, Suite 620, Sacramento, CA 95814. Fax: 916-322-0886 E-mail: Form 801@fppc.ca.gov

Local Agencies: File this form with the official that maintains the agency's statements of economic interests (Form 700).

Website Posting: Each agency that maintains a website must also post the form or the information contained on the form on its website within 30 days of the use of the payment. Local agencies that do not maintain a website must forward the form to the FPPC for posting on its website.

Part 1. Agency Identification
List the agency's name and address and the name of an agency contact. Mark the amendment box if changing any information on a previously filed form and include the date of the original filing.

Part 2. Donor Information
Disclose the name and address of the donor. If the donor is not an individual, identify the business activity or nature and interests of the entity.

If the donor received payments from other sources that were used in connection with the activity, disclose the name and payment information for each source.

Part 3. Payment Information
Report the date and amount of each payment. For travel payments, also disclose the location(s), and a breakdown of the expenses. Provide a specific description of the use of the payment and the intended purpose. List each agency official for whom the payment was used.

Example: A business entity paid for an agency employee to travel to attend an informational seminar on solar energy projects in Washington D.C. The description should read: "Travel to attend an EPA co-sponsored solar energy seminar held in Washington, D.C."

Part 4. Verification
The agency head or his or her designee must sign the form.

General Information
Gifts to agencies must meet the following requirements:

- The agency head or designee must determine and control the agency's use of the payment.
- The payment must be used for official agency business.
- The donor may identify a purpose for the gift but may not designate by name, title, class or otherwise, an official who may use the payment.
- The agency official who determines who will use the payment may not select himself or herself.

Travel payments must also meet these requirements:

- A payment for travel may not be used by a state or local elected officer or by the state, county, and city officials who hold positions listed in Government Code Section 87200.
- A payment for travel may not exceed the agency's own reimbursement rates for travel, or the State per diem or IRS reimbursement rates if the agency has no policy.
- The agency head or designee must preapprove travel paid for by a third party before travel commences.

Travel payments made by a federal government agency in connection with education, training, or other inter-agency programs are not reportable.

For further information on filing this report or for general information, contact the FPPC.
The San Francisco Sunshine Ordinance (San Francisco Administrative Code Chapter 67) as approved by the San Francisco voters in 1999, provides that:

- No Financial Interest
- Other Financial Interest
- Payment or Other Emolument for Use
- Lease or Other Emolument for Use
- Lease or Sale to or from the City
- Conveyance with the City
- Conveyance with the City (Cont.)

This form must be filed with the City and County of San Francisco, Department of Public Works, Civic Center, 100 Montgomery Street, San Francisco, CA 94104. The form must be submitted within 10 days of the occurrence of the transaction, or within 30 days if the transaction is a lease or sale for a period of more than 12 months. The form must be signed by the individual or individuals responsible for the transaction. The form must be completed accurately and fully. Failure to do so may result in penalties or other enforcement actions. Thank you for your cooperation.

DONOR DISCLOSURE/GIFT ACKNOWLEDGMENT FORM

Name: ANNE CATHY
City: SAN FRANCISCO
Address: 600 HILLSIDE AVE
Telephone: 415-946-9858
Cell: 415-946-9858
Date: 9/21/16
Donor, Vendor, Sales Person

Estimated Value: $800

Thank you for your generous contribution to San Francisco Film Commission.

In order to help the Film Commission comply with San Francisco's Sunshine Ordinance, we ask that you please complete this form and return it as soon as possible: Susan Spann, San Francisco Film Commission, 100 Montgomery Street, San Francisco, CA 94104. Thank you for your cooperation.