

Gift to Agency Report

A Public Document

GIFT TO AGENCY REPORT

1. Agency Name

San Francisco Film Commission
Division, Department, or Region (if applicable)
Street Address
City Hall, Room 473 San Francisco, CA 94102
Area Code/Phone Number
415-554-6241
E-mail
film@sfgov.org
Agency Contact (name and title)
Christine Munday

Date Stamp

2/8/11
[Signature]

California Form 801
For Official Use Only

Amendment (explain in comment section)

Date of Original Filing: (month, day, year)

2. Donor Name and Address

Individual [] Other [X] Knights Catering
Last Name First Name Name
255 Mendell St San Francisco CA 94124
Address City State Zip Code

Catering company.
If "Other" is marked, describe the entity's business activity (if business) or its nature and interests.
If applicable, identify the name of each source and the amount(s) solicited or received by the donor for this gift:

Name \$ Amount Name \$ Amount

3. Payment Information

Date and Amount of Payment (other than travel) 2/3/2011 \$ 2,750.00
(month, day, year) (Round to whole dollars)

Travel Payment Information (Round to whole dollars) Location of Travel

Date(s) of Travel \$ Transportation Expenses \$ Lodging Expenses \$ Meal Expenses \$ Other Expenses \$ Total Expenses

Provide a specific description of the nature and use of the payment for official agency business:

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Identify the officials for whom the payment was used:

See Attached
Last Name First Name Title Department/Division
Last Name First Name Title Department/Division

4. Verification

I have determined that it is in the interests of the agency to accept this gift and use it for the official agency business described above.

[Signature] Susannah Greason Robbins Executive Director 2/8/2011
Signature of Agency Head or Designee Print Name Title (month, day, year)

Comment: (Use this space or an attachment for any additional information.)

Laurel	Barsotti	Film Commission
Joan	Chen	Film Commission
Monico	Corral	Port of San Francisco
Susannah	Greason Robbins	Film Commission
Christine	Munday	Film Commission
Peter	Summerville	Treasure Island Development Authority

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DONOR DISCLOSURE/GIFT ACKNOWLEDGEMENT FORM

Thank you for your generous contribution to the San Francisco Film Commission. In order to help the Film Commission comply with San Francisco's Sunshine Ordinance,* we ask that you please complete this form and return it as soon as possible to: **laurel.barsoffi@sfgov.org**

Thank you again for contributing to the San Francisco Film Commission.

Donor: Knights Catering
 Gift: food
 Date: 2/3/11
 Estimated Value: 2750.
 (For gifts other than cash gifts)

Contact Information:
 Name: Maureen Kelly Telephone: 415 920 3663
 The above contact information is:
 Business Residence

Financial Interest: The Sunshine Ordinance requires that a department that receives a gift of money, goods or services worth \$100 or more report any financial interest that the donor has involving the San Francisco City government. Please check the appropriate box or boxes below that describe your financial interest(s) in the City.

- Contract with City (Please describe): _____
- Grant from the City (Please describe): _____
- Lease of Space to or from the City (Please describe): _____
- City License, Permit or Entitlement for Use (Please describe): _____
- Pending request for a City Contract, Grant, Lease, License, Permit or Other Entitlement for Use. (Please describe): _____
- Other Financial Interest (Please describe): _____
- No Financial Interest

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*The San Francisco Sunshine Ordinance (San Francisco Administrative Code Chapter 67), as approved by the San Francisco voters in 1999, provides that:

SEC. 67.29-6. Sources of Outside Funding

No official or employee or agent of the city shall accept, allow to be collected, or direct or influence the spending of, any money, or any goods or services worth more than one hundred dollars in aggregate, for the purpose of carrying out or assisting any City function unless the amount and source of all such funds is disclosed as a public record and made available on the website for the department to which the funds are directed. When such funds are provided or managed by an entity, and not an individual, that entity must agree in writing to abide by this ordinance. The disclosure shall include the names of all individuals or organizations contributing such money and a statement as to any financial interest the contributor has involving the City.