SAN FRANCISCO FILM AND TELEVISION REBATE PROGRAM

Scene in San Francisco
First Source Hiring Instructions

As a condition of qualifying for a rebate, a film production company must make a good faith effort to hire qualified local residents in accordance with Chapter 83 of the City's Administrative Code, the First Source Hiring Program (FSHA). In order to comply, a production must:

1. Contact May Ng at (415) 701-4836 to discuss a FSHP First Source Hiring Agreement (word). Read the First Source Fact Sheet.
2. Complete and sign First Source Hiring Agreement and return to the FSHP.
3. Enter into an operational agreement to receive, interview and select qualified referrals from FSHP or its designee for open production positions.
4. Applicants must further register on SF Jobs Portal at www.jobsportal.sfgov.org and follow the instructions provided. For assistance, contact First Source Program staff (listed below).
5. Provide FSHP and Film Commission a list of those City residents hired to work on the production, including job title, start date, starting wage/salary, and expected length of employment.

For any questions related to the First Source Hiring Program please contact:
First Source Hiring Program
1 South Van Ness Avenue, 5th Floor
San Francisco, CA 94103

Attn: May Ng
May.ng@sfgov.org
Business Services Specialist
415-701-4836